

# Ivy Global

## Registration and Cancellation Policy

Full payment must be received within 5 business days of your online registration. We accept credit card payment online or by phone to 1-888-588-7955:

We do offer partial refunds for cancellations made at least 1 week prior to the start of classes.

- 75% of amount will be refunded for cancellations made at least 1 month before official class start date.
- 50% of amount will be refunded for cancellations made less than a month before and at least a week in advance of official class start date.
- There is no refund for cancellations made within 1 week of the official class start date.
- A student may transfer their registration to another class with at least 1 week notice.